|  |
| --- |
| **Personal Details** |
| **Title:**  **Surname:****Forename:****Address:****Email:****Phone:****Current position:** [ ]  Employed [ ]  Unemployed [ ]  Student [ ]  Retiree [ ]  Looking after family or home**If employed, please state your role and employer (to determine potential conflict of interest) :** |

|  |
| --- |
| **Areas of Expertise (**In addition to those with experience and knowledge in research and data protection matters, the HRCDC particularly welcomes Expressions of Interest from individuals with expertise in delivering or providing healthcare such as frontline healthcare professionals. Please select areas of expertise relevant to you (you may select more than one): |
| [ ]  Data Protection / Information / Data Security[ ]  Research Ethics [ ]  Other research governance areas e.g., Legal / Regulatory [ ]  Healthcare professional (including, in particular, front-line professional experience) [ ]  Academic [ ]  Health Services Management (planning, delivery, oversight etc.) [ ]  Health Research activities (clinical trials; medical devices; epidemiology; chart reviews; qualitative or quantitative research; emergency care research etc). [ ]  Epidemiology / Public Health [ ]  Statistics[ ]  eHealth or other relevant health technology [ ]  Human Genomic data analysis / research. [ ]  Artificial intelligence[ ]  Patient / Carer / Patient organisation[ ]  Other relevant areas  |

|  |
| --- |
| **CV / Career or Work Summary (**Please attach or provide below a CV or summary (two-page maximum) of your career and work experience to date. Applicants may describe the chronology of their work experience in any capacity including work inside and outside the home (e.g. volunteering, community work). |
|  |

|  |
| --- |
| **Committee, Advisory & Other Relevant Experience (**Please describe your experience that is relevant to the role of the HRCDC (250-500 words maximum). This could include working on committees or boards, or previous experience acting in an advisory capacity. Applicants may draw from both their professional and personal life experiences, which may not necessarily represent formal appointments.) |
|  |

|  |
| --- |
| **Statement of Motivation -** Please describe your individual motivations to be a Member of the HRCDC. (max 500 words)  |
|  |

|  |
| --- |
| **References** Please provide the contact details (name, address, phone and email) of two individuals unrelated to you but who know you well and will be happy to be contacted in relation to your application.  |
|  |

|  |
| --- |
| **Conflicts of Interest**Due to the diverse nature of the HRCDC applications it may happen, that individuals will have a conflict of interest in relation to the review of certain applications. Please let us know if you have any potential conflicts of interest that may affect the work of the HRCDC. (Please note conflicts of interest are also be reviewed at each meeting as the details of applications are available.)  |
| [ ] **YES** [ ] **NO**If Yes, please describe |

**Data Protection & Privacy Statement**

The Health Research Consent Declaration Committee fully respects your right to privacy. Any personal information that you provide to us will be treated with the highest standards of security and confidentiality, strictly in accordance with the General Data Protection Regulation and the Data Protection Act 2018.

When applying to join the HRCDC the type of information you may provide includes your CV, a cover letter, your name, address, e-mail address and phone number. CVs should include information relevant to your employment history and education (degrees obtained, places worked, positions held, relevant awards, and so forth).

If you are successful in your application to become a member of the HRCDC, the Secretariat as the Data Processors on behalf of the HRCDC, will collect and store your Personal Data. HRCDC member attendance will be captured in minutes of meetings and other relevant, standard documents that will
be produced as part of the operations of the HRCDC. For transparency HRCDC members will be asked to declare potential and/or actual conflict of interests as they arise during the course of the duties.

The Secretariat will also collect and store personal data of HRCDC members for the purpose of processing allowable expenses. As a requirement of the Regulations, the names and short professional biographies of HRCDC members will be published on the HRCDC website, subject to the written consent of each HRCDC member.

If you are unsuccessful, we will keep your EOI information on file for 5 years as per our data retention policy. Should a position open on the committee we may contact you again to determine your interest. Please advise us if you do not agree to this if you are happy for us to do this.

**Declaration**

I declare that the information I have provided is true and correct.

**Date:**